Junk Mail Handling

Use Junk Mail Handling to decide what to do with unwanted email that is sent to your GroupWise email address. Junk Mail Handling does not apply to email from a sender that is part of your GroupWise system.

Junk Mail Handling allows you to:

- Modify Junk Mail Handling lists and settings
- Block or junk email from a user
- Junk email from users not in a personal address book (not recommended)
- Automatically delete items from the Junk Mail folder

To send an email to a Junk Mail list:

Right-click on the email and choose:

- Trust sender...
- Junk sender...
- Block sender...
- Choose Junk Mail Handling to change your settings or view contents of a list

	Junk Mail Handling	×
Enable Junk List Creates a Junk Mail folder in your folder list. You control what email addresses are on the Junk List. Automatically move items from the Junk Mail folder to the Trash. Default is 14 days. Block email from addresses that you place on the Block List.	Settings Junk List Block List Trust List Junk Mail Handling provides the ability to deal with unwanted e-mail based on the address of the sender. There are several options available: Junk Mail You can specify that e-mail be placed in the Junk Mail folder. (If the Junk Mail folder does not exist it will be created when either of these options are enabled.) If the Junk Mail folder does not exist it will be created when either of these options are enabled.) Image: Canable Junk List. Mail from addresses in the Junk List will be placed in the Junk Mail folder. Image: Canable Junk Mail using personal address books. Mail from addresses not in a personal address book (including Frequent Contacts) will be placed in the Junk Mail folder. Junk Mail Folder: Image: Canable Junk Mail folder. Image: Canable Block List. Image: Canable Block List. Blocked Mail Image: Canable Block List. Image: Canable Block List. Mail from addresses in the Block List will not be delivered. Image: Canable Block List. Mail from addresses in the Block List will not be delivered.	