Blackboard 8 Grade Center Columns

Default Grade Center Columns
- Last Name, First Name (Both name columns are frozen)
- Username, Student ID, Availability (Users might consider hiding these columns)
- Last Access (Date of last user access to the course, handy column to have)
- Running Weighted or Weighted Total (If you weight grades, use these columns for setting up or modifying current weighted grade options)
- Total (The unweighted sum of all grades for a user)

Note: If your course was copied from a previous semester your Grade Center might include other columns: manually created columns or columns automatically created by using the assignment manager, tests or discussion forum.

Weighting Grades
- Did you weight grades in a previous semester and then copy that course?
  If so, you will see a Running Weighted or Weighted Total column in your Grade Center.
  Tip: Access weighting options by going to the column heading where you are weighting grades. Click the Chevron and choose Modify Column. Go to Step 3, Select Columns.

- Did you request a blank course?
  If so, you will see the default Weighted Total column in your Grade Center.
  Tip: Access weighting options by going to the column heading where you are weighting grades. Click the Chevron and choose Modify Column. Go to Step 3, Select Columns.