

## Durham Tech Sakai Tool List

Tool	Description
<b>Home *</b>	For viewing recent announcements, discussion, and chat items.
<b>Announcements *</b>	For posting current, time-critical information
Assignments	For posting, submitting and grading assignment(s) online
Blogs	Blog entries for site participants.
Chat Room	For real-time conversations in written form
Drop Box	For private file sharing between instructor and student
<b>Email *</b>	Send mail to participants in your site.
<b>Email Archive *</b>	For viewing email sent to the site
Forums	Display forums and topics of a particular site
<b>Gradebook *</b>	For storing and computing assessment grades from Tests & Quizzes or that are manually entered
Lessons	[Lessons] Create content modules and sequences; can be organized by week or unit
Meetings	Sakai Interface onto the BigBlueButton conferencing tool
Messages	Display messages to/from users of a particular site
News	For viewing content from online sources
Podcasts	For managing individual podcast and podcast feed information
Polls	For anonymous polls or voting
PostEm	PostEm gradebook tool for sakai.
<b>Resources *</b>	For posting documents, URLs to other websites, etc.
Roster	For viewing the site participants list
<b>Schedule *</b>	For posting and viewing deadlines, events, etc.
Search	For searching content
Section Info	For managing sections within a site
Sign-up	For enabling online registration for meetings and other events.
<b>Site Info *</b>	For showing worksite information and site participants
<b>Statistics *</b>	For showing site statistics by user, event or resource of the site
<b>Syllabus *</b>	For posting a summary outline and/or requirements for a site
Tests & Quizzes	For creating and taking online tests and quizzes
User Activity	Custom tool provides info on user activity including detailed reports of user visits.
Web Content	For accessing an external website within the site
Wiki	For collaborative editing of pages and content

**\* default tools**